Whose application needs to be pre-processed by uni-assist?

Saarland University has arranged for uni-assist to perform the preliminary inspection of all application documents received from international applicants whose qualification for admission to higher education was not obtained in Germany or at a school with German Abitur examination regulations. uni-assist examines applications for admission to German language course and studienkolleg and for direct admission to a regular course of study. However, the decision on admission and enrolment will continue to be made by Saarland University itself.

Under the following two predetermined conditions an application for studienkolleg (technical preparation course „T“) is possible:

1. The application for studienkolleg course only is possible for registered refugees and people entitled to political asylum (Please submit proof of refugee status)
2. The application for studienkolleg course only is possible in order to apply for one of the following bachelor programmes:
   Bachelor Plus MINT / Chemistry / Computer Science / Cyber Security / Embedded Systems / Materials Science and Engineering / Mathematics / Mathematics and Computer Science / Microfabrication and Nanostructures / Physics / Systems Engineering

Further information regarding the uni-assist- application Service

| Application documents | - Application form (with original signature of the applicant)  
|                       | → www.uni-assist.de/online  
|                       | - Proof of your higher education entrance qualification (secondary school certificate), if applicable a proof of your university admission, studies or a university degree  
|                       |   All certificates must be submitted as officially authenticated copies in the original language and in sworn translation form (German or English). This is not possible in electronic form, only in paper form.  
|                       | - Proof of German language proficiency accepted for the study or application for a German language course  
|                       |   → www.uni-saarland.de/campus/studium/bewerbung-und-einschreibung/internationale-bewerber/deutschkenntnisse.html  
|                       | - Curriculum Vitae  
|                       | - Passport copy / For refugees: Proof of the refugee status  

| Address | Please submit your application online and then send your complete application documents by post to:  
|         | Universität des Saarlandes  
|         | c/o uni-assist e.V.  
|         | 11507 Berlin  

| Charges | Examination of one application: **75 €**  
|         | Every further application: **15 €**  
|         | Information on charging regulations and methods of payment  
|         | → www.uni-assist.de/zahlungstransfer.html  

Registered refugees are free from application charges if they can submit a concerning declaration from university together with the application. They can receive this declaration after a counselling interview at International Office / Welcome Center  
| → www.uni-saarland.de/global/welcome-center/kontakt.html  

| Application deadlines | **15 January** (if you wish to be admitted for the summer semester)  
|                      | **15 July** (if you wish to be admitted for the winter semester)  
|                      | The date of receipt is understood to be the date on which the complete application was delivered by post to uni-assist. We recommend that you submit your application about six weeks before the deadline as this will allow any missing documents to be received within the specified application period. Only complete applications received before the deadline will be processed.
Whose application needs to be pre-processed by uni-assist and regulated by „dialogue-oriented service procedure“ (DoSV)?

- Prospective students from EU member states or from Island, Liechtenstein or Norway who apply directly for admission to a course of study regulated by the dialogue-oriented service procedure (DoSV) need a registration with the application portal of hochschulstart → www.hochschulstart.de

At present, hochschulstart coordinates the following bachelor programmes offered by Saarland University: **Biology (Bsc.) and Psychology (Bsc)**.

After successful registration you are issued with an applicant ID and a so-called BAN (this is an authentification number "Bewerber-Authentifizierungs-Nummer").

With ID and BAN please apply within the period prescribed through uni-assist (until 15th July for the winter semester).

Exceptions: Whose application does not need to be pre-processed by uni-assist?

- Prospective students from EU member states or from Island, Liechtenstein or Norway who apply directly for admission to a course of study regulated by the National Coordinating Office for University Admissions (hochschulstart / Stiftung für Hochschulzulassung) in Dortmund (www.hochschulstart.de). At present, hochschulstart regulates admission to courses in the following subjects: **medicine, dentistry, pharmacy**.
- Applicants who obtained their qualification for admission to higher education in Luxemburg according to the local legislation.
- German nationals with a foreign (not german) qualification for admission to higher education. Those applicants have to add a certificate of recognition issued by the ministry of education of the German Federal Land of residence or of prospective study.
- Applicants for one of the courses taught in French at Saarland University: ‘Droit’, or ‘Crossborder German-French Studies’.
- Applicants for a master degree or any other post-graduate course of study. For more information see www.uni-saarland.de/en/master.html
- Applicants who wish to apply for higher level entry (i.e. those who wish to join a course as of the second or more semester), send their application with a proof of the required language proficiency directly to Saarland University.

Where can I get advice and assistance?

- Information on your proposed course of study and the applicable study and examination regulations can be obtained from the Central Student Advisory Service → [www.uni-saarland.de/studienberatung](http://www.uni-saarland.de/studienberatung)
- General questions about the uni-assist application procedures can be sent to Anne Teufel (Study secretariat): a.teufel@uniw.uni-saarland.de
- International students and prospective international students can contact Saarland University's International Office → [www.uni-saarland.de/leitfaden](http://www.uni-saarland.de/leitfaden)