

Please note: This onboarding event will be recorded. In case you do not want to be seen in the recording, please keep your camera off or tell us in advance if you attend the event in-person.

Center for Learning & Teaching (ZeLL)



Please mute yourselves prior to the onboarding event. If you have any questions, please use the chat any time or raise your hand during the questions slot. Thank you in advance!

Access the chat to ask questions or access shared files.

Turn off/activate your camera or microphone here.

The number of participants who have raised their hand will be displayed here.

Raise your hand here.
Click again to lower your hand.



Onboarding 2026

LSF & Moodle: First Steps and Q&A

ZeLL (Center for Teaching and Learning)

Kai Aris Röbler (Language Science BA)

Greta Maida Nowitzki (Teacher Trainee in English)

Part I (10 am to 11 am)

- General Information
 - UdS Identification (Webmail, Eduroam, VPN)
 - LSF
 - Moodle
 - **There will be time for live questions after the presentation.**
- You can ask questions in the chat at all times.**

Part II (11 am to 12 pm)

- Further training / education offers, Campus resources
- Use of AI
- MS Teams

General Information

Please ...

- mute your microphone throughout the presentation
 - raise your hand via button and wait until called before speaking
 - be kind & respectful to others 😊
-
- Also please note: This onboarding event will be recorded! The recording and slides will be made available at the end of this week via a link.

Disclaimer

- This is a **general** onboarding event.

What we can help with ...	What we sadly cannot help with ...
• first insights and general orientation regarding UdS systems (Moodle, LSF, Teams, ...) ➤ answering further relating questions ➤ providing helpful links and institutions ➤ eliminating initial fears and facilitating a positive start in your studies here at Saarland University 😊	• specific questions for all study courses ➤ Which classes do I have to take? ➤ Which exams do I have to take? • questions about Erasmus or special needs • questions about HTW / HBK / HfM systems

- For specific information, please refer to your lecturers, student guiding materials, the helpful links & institutions section or your subject coordinators.

Helpful Links & Institutions

- International Advisory Services:

- <https://www.uni-saarland.de/en/study/advice/international.html>



- › Welcome Center
- › Center for International Students (ZiS)
- › AStA advisory services for international students
- › Departmental Erasmus+ coordinators
- › Careers service for international students

- SIM-Studierendenportal:

- <https://sim.uni-saarland.de/>

Re-registration/Student enrolment record/BAföG-certificate



Kennung

› Benötigen Sie Hilfe?

Passwort

☐ Login nicht merken

☐ Vormalis erteilte Erlaubnis,
Daten weiterzuleiten, widerrufen

Login

Login zur Nutzung von:
Studierendenportal Uds



Studierendenportal der Universität
des Saarlandes

Mit dem Login werden Sie an den unten genannten externen Dienst weitergeleitet. Mit dem Login wird dem externen Dienst die Berechtigung oder Nichtberechtigung zur Nutzung des Dienstes in anonymisierter Form mitgeteilt. Soweit neben der Information über die Berechtigung zur Nutzung des Dienstes weitere Informationen für die Nutzung des Dienstes erforderlich sind, werden Sie auf der folgenden Seite über die für die Nutzung des Dienstes erforderlichen Informationen aufgeklärt. Diese Informationen werden an den externen Dienst nur mit Ihrer

Helpful Links & Institutions

- Studyfinder Expectation Test:
 - <https://www.uni-saarland.de/en/study/prospective/studyfinder.html>



STUDY

RESEARCH

UNIVERSITY

INTERNATIONAL



Saarland University / Study / Choosing what to study / Finding your programme (study finder)

Self-assessment and finding your programme (study finder)

You would like to study but cannot decide on a programme? You are interested in a specific programme but not sure if you want to pursue a career in that field in the future? The study finder of Saarland University offers two online tests that allow you to identify your interests and check your expectations.

If you are interested in studying to become a teacher, the FindTeacher self-exploration tool will help you find out about the teaching profession, reflect on your interest and motivation and how well they fit with the teaching profession.

Find Teacher

- **Self-assessment test (study finder)**
The self-assessment test allows you to find out about subjects that match your abilities and interests in order to find the right programme.
- **Expectation test (study finder)**
The expectation test allows you to adapt any expectations you might have regarding your dream programme.
- **FindTeacher**
The online tool for studying to become a teacher in Saarland: Find out whether the teaching profession suits you.
- **Saarland University course finder**
Enter your field of interest and intended qualification and find the study programme that suits you.
- **Further online tests**
We also provide a list of various tests offered online.

Course finder

Überprüfe deine Erwartungen

Mit dem Erwartungscheck kannst du überprüfen, wie zutreffend deine Vorstellungen von einem bestimmten Studienfach sind und ob du über dein Wunschfach richtig informiert bist. Du erhältst eine individuelle Rückmeldung mit Informationen zu den Inhalten, Anforderungen und späteren Berufsmöglichkeiten deines Wunschfachs. Die Bearbeitung dauert ca. 20-30 Minuten.

Um sicherzustellen, dass die Erwartungschecks zuverlässig funktionieren, solltest du einen der folgenden Browser ab der angegebenen Version benutzen: Firefox 39, Internet Explorer 10, Safari 8 oder Chrome 44. Javascript und Cookies müssen aktiviert sein. Der Zurück-Button des Browsers darf nicht verwendet werden.

Hinweis: Dieses Formular ist nicht barrierefrei.

Für folgende Fächer sind Erwartungschecks verfügbar

- Altertumswissenschaften
- Anglistik
- Betriebswirtschaftslehre
- Bioinformatik
- Biologie
- Biophysik
- Chemie

DE

Helpful Links & Institutions

Some of the websites linked may only be available in German;

- Q&A sessions for first semesters in person / via MS Teams:
 - <https://www.uni-saarland.de/studieren/studienbeginn/how2start.html>
- List of helpful links:
 - [https://www.uni-saarland.de/fileadmin/upload/studieren/studienbeginn/How2Start -
Wichtige Links/Wichtige Links Stand M%C3%A4rz 2026.pdf](https://www.uni-saarland.de/fileadmin/upload/studieren/studienbeginn/How2Start-_Wichtige_Links/Wichtige_Links_Stand_M%C3%A4rz_2026.pdf)
- Introductory events of study courses / departments:
 - <https://www.uni-saarland.de/studieren/studienbeginn/checkliste/vorsemesterbeginn.html>
- How to create your timetable in LSF:
 - In-person classes & videos
 - <https://www.uni-saarland.de/studieren/studienbeginn/checkliste/stundenplan.html>

UdS Identification

- **UdS ID (→ “Short” ID):**
xxxx00002 → e.g., **John Smith** = josm00002
(other users may have a different layout : s8xxxxx -> e.g. s8josmi)
- Necessary to log into all university systems
 - Moodle, LSF, Webmail, Eduroam, VPN, etc.
- How to download the user information from SIM:
 - <https://www.uni-saarland.de/fileadmin/upload/global/welcome-center/Kennungsschreiben.pdf>
- Help with any kind of technical issues:
 - HIZ Service Desk: Campus Center, Building A4 4, Room 0.20.
 - Phone: +49681/302 - 2222
 - E-Mail: support@hiz-saarland.de
 - Opening hours: Mo - Fr 9:00 - 12:00h & 13:00 - 16:00h

- For communication, e.g. with lecturers
- No forwarding possible! → Check your mails on a regular basis!
- Your **email address** is composed of your **UdS ID** and the extension **stud.uni-saarland.de**:
 - e.g. josm00002@stud.uni-saarland.de
- Login with UdS ID (**NOT** the full mail address!) & password
- The password can be changed here:
 - <https://idp0.hiz-saarland.de/passwd/index.php?lang=en>

- Download & more detailed instructions:
 - <https://www.hiz-saarland.de/dienste/vpn/>
- Install
- Settings:
 - Choose a VPN server
 - Click on "Connect"
- Insert username (UdS ID) and password
 - Repeat each time you log in

- You may have to let your internet provider know you will be using a VPN if this feature is not yet enabled for you. You may be able to adjust the VPN setting in your WIFI configuration settings by yourself. If not, please contact your provider / the HIZ.
- Using multiple VPNs (at the same time) can cause problems.
- The VPN may not always work. Do not rely on it in last second scenarios such as doing research one day before a deadline.
- Make sure to always follow the HIZ instructions!

- WIFI: Guest (login with UdS ID) or Eduroam
- Eduroam is a fast and secure network (most of the time)
- Login with UdS "long" ID (without the "stud."! → e.g., s8mamust@uni-saarland.de) and password
- General information on the installation of Eduroam:
 - [WLAN - Hochschul-IT-Zentrum des Saarlandes \(hiz-saarland.de\)](https://hiz-saarland.de)
- Step by Step Instruction:
 - [Einrichtung auf Android - Hochschul-IT-Zentrum des Saarlandes \(hiz-saarland.de\)](https://hiz-saarland.de)

Reminder

	UdS Email Address	UdS Identification
Look	• s8mamu020@stud.uni-saarland.de → with “stud.” !	• Short form: s8josmi / josm00002 • Long form: s8mamust@uni-saarland.de → NO “stud.” !
Use	• Actual email adress	• Login / Username
Example	• Write & receive mails • Subscribe for student discount	• Login for • Webmail → short • LSF → short • VPN → short • Moodle → long • Eduroam → long • Teams → long

LSF

- Login with UdS ID & password
- Variety of uses
 - Enroll for courses, create timetable, see grades, (sometimes) exam registration etc.
 - <https://www.uni-saarland.de/studieren/studienbeginn/checkliste/stundenplan.html>

Personal Timetable					
apply / cancel application		save schedule		List: → short → medium → long Plan: → short → med	
singulary Event		Block Event		fortnightly	
Time	Monday	Tuesday	Wednesday	Thursday	Friday
vor 8					
8					
9					
10		[liti] Introduction to Li... ZUB application currently not allowed Information		Gruppe 2 [lingi] Introduc... ZUB application currently not allowed Information	
11					
12	Überblicksvorlesung "... ZU B cancel application Information	Gruppe 4 [spr] Language C... ZUB application currently not allowed Information		[cs] Introduction to Cult... ZUB application currently not allowed Information	
13					
14		Gruppe C [liti] Introduct... ZUB application currently not allowed Information			
15					

- Course Overview for Course Registration

My Functions

Courses

Organization

You are here: [Home](#) → [Courses](#) → [Course Overview](#)

Course Overview

Search for Lectures

Schedules

Lectures today

Lectures cancelled today

Search for Lectures

Hide menu

Zum Umschalten zwischen Sem

Course Overview (WiSe 2024/25)

❶ Vorlesungsverzeichnis

→ ❶ Bachelor (inkl. Optionalbereich)

→ ❶ Master

→ ❶ Teaching-study (modularized)

→ ❶ State examination (except Magisterium)

→ ❶ French statements

→ ❶ Certificates (inkl. Europaicum)

[cs] Introduction to Cultural Studies UK and Ireland - Single View

[Go back](#)

Functions:

Schedule preselected

application currently not allowed

Page contents:

[Basic Information](#)

[Dates/Times/Location](#)

[Responsible Instructor](#)

[Curriculae](#)

[Departments](#)

[Contents](#)

[Structure Tree](#)

Basic Information

Type of Course	Introductory course	Long text	
Number	152929	Short text	
Term	WiSe 2024/25	Hours per week in term	2
Expected no. of participants		Max. participants	120
Turnus	very semester	Assignment	enrollment
Credits	3		
Language	english		
application period	WindhundWarte Anglistik/Amerikanistik 16.09.2024 15:30:00 - 27.10.2024 23:59:00		

Dates/Times/Location Group:

	Day	Time	Turnus	Duration	Room	Room-plan	Lecturer	Status	Remarks	Cancelled on	Max. participants
	Wed.	14:15 to 15:45	woch	16.10.2024 to 05.02.2025	Gebäude C5 1 - MUSIKSAAL 1.01		Mißler				

Group : ☐ preselect application currently not allowed

Schedule preselected

- **Pay Attention!** There's a difference between ...
- preselected
 - = you have added this class to your schedule (visually) but you have **NOT** yet applied for this class
- applied
 - = you have applied for this class but you have **NOT** yet been accepted to this class
- accepted
 - = congratulations, you have successfully enrolled in this class

- **Pay Attention!** There's a difference between ...
- preselected

Einführung in die Fachdid...			
V	B	application currently not allowed	Information 

- applied
Lecture: 134522 Schulqualität, Qualitätsentwicklung und -sicherung in Schulen (V)
no group
applied : 19.02.2022 11:04:13
[application info](#)
- accepted
Lecture: 104764 [cs] Introduction to Cultural Studies (North America)
no group
accepted
[application info](#)

- How to check the status of your class enrollment:



The screenshot displays the LSF interface. At the top right, there is a button labeled "My Functions". Below it, a breadcrumb trail reads "You are here: Home". A vertical list of navigation options is shown on the left, with "My Lectures" highlighted by a yellow box. To the right of this list is a red rectangular placeholder. Below the navigation list, a section titled "Lecture: 134522 Schulqualität, Qualitätsentwicklung und -sicherung in Schulen (V)" is visible. Underneath this title, it says "no group" and "applied : 19.02.2022 11:04:13". At the bottom of this section, the link "application info" is highlighted with a yellow box.

You are here: Home

My Functions

Administration of studies

Administration of exams

Schedules

My Curricula Timetable

My Lectures

Herzlich wi

Das LSF-POS-F

Überblick übe

Lecture: 134522 Schulqualität, Qualitätsentwicklung und -sicherung in Schulen (V)

no group

applied : 19.02.2022 11:04:13

application info

- **What should I do if I have not successfully enrolled in my class?**
- Do not withdraw your application! → There is usually a waitlist!
- If you are on the waitlist, make sure to attend the first session
- Additionally: Talk to your lecturer (attend the first session or write an e-mail)
- If all fails: Try to see if there is a substitute class & if not, try again next semester!

- Administration of Studies
- Administration of Exams

My Functions

Courses

You are here: Home

Administration of studies

Administration of exams

Schedules

My Curricula Timetable

My Lectures

Zum Umschalten

Herzlich willkommen im LSF-POS-Portal

Das LSF-POS-Portal ist das Campusmanagement-Portal. Es bietet einen Überblick über das Vorlesungsverzeichnis sowie die Möglichkeit, von Mitarbeitern der Universität gesucht zu werden. Falls Sie...

- Exam Registration
 - Generate ITAN-List
 - Choose course
 - Choose exam
 - Enter ITAN (e.g.: "Please enter ITAN number 7.")
 - Confirm
 - Mark the used numbers to make sure you know how many you have left
→ you need 3 ITAN numbers to be able to generate a new list
- **Not all exam registration will take place via the LSF!**

Moodle

- UdS Platform:
 - You will likely find some of your courses here
 - It is used by lecturers to upload materials, videos, tasks, test or general information
 - You can use it to do tasks, upload/hand in papers, presentations, etc.
 - It can also be used for communication (forums, feedback...)
- Moodle Test Course: <https://moodle.uni-saarland.de/user/index.php?id=11978>
- Password: MTC-EN

- Plagiarism detection software
- Originality checks & similarity analysis with published texts
- No restriction on number of checks
- Also used by instructors
- Login via username (UdS ID) and password
 - <https://www.uni-saarland.de/en/administration/turnitin.html>

Reminder

	UdS Email Address	UdS Identification
Look	• s8mamu020@stud.uni-saarland.de → with “stud.” !	• Short form: s8josmi / josm00002 • Long form: s8mamust@uni-saarland.de → NO “stud.” !
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Example	• Write & receive mails • Subscribe for student discount	• Login for • Webmail → short • LSF → short • VPN → short • Moodle → long • Eduroam → long • Teams → long

More Helpful Links

- Moodle:

- <https://moodle.uni-saarland.de/>

- CMS:

- <https://cms.sic.saarland/system/courses>

- LSF:

- <https://www.lsf.uni-saarland.de/>

- Webmail:

- <https://webmail.hiz-saarland.de/>

- HIZ:

- [Start - Hochschul-IT-Zentrum des Saarlandes \(hiz-saarland.de\)](https://www.hiz-saarland.de/)

- Internationales Studienzentrum Saar (Center for International Students):
 - <https://www.uni-saarland.de/en/institution/isz-saar/about-us.html>
- Zentrum für Lehren und Lernen (Center for Teaching & Learning):
 - <https://www.uni-saarland.de/en/institution/zell/core-skills-programme-at-saarland-university.html>
- Zentrales Institut für Sprache und Kommunikation (Language Center):
 - [Kursangebot - Sprachenzentrum Saarbrücken \(uni-saarland.de\)](https://www.uni-saarland.de/en/institution/izs/course-offering-saarbruecken.html)

Thank you for your attention!
We wish you a great first semester at
Saarland University! 😊



Questions?