



## Spanish Work Exchange Programme

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The S-W-E-P office is located on the island Tenerife. We are organizing exclusive hotel internships on the Canary Islands, Spain, Mallorca, Ibiza, Malta, the Greek Islands and Costa Rica. Are you looking for exciting experiences abroad and valuable insights into the hotel business for your future career? Would you like to enjoy sunny weather and the beach during your leisure time? In that case you are exactly right here!

### Hotel Internship in Spain: Hotel Management Department on Lanzarote (m/f/d)

- You will work 40 hours a week with 2 days off
- Free board and accommodation are provided by the hotel
- You will receive a remuneration of € 150 per month
- Internship period: minimum 2 months
- Start of your internship abroad: from now on or later

#### Your Tasks

- Analysis of statistics and evaluations, e.g. the daily occupancy numbers in the hotel
- Arranging special preparations for the V.I.P. guests, as well as their welcoming and support
- Preparation of contracts and invoices for tour operators
- Implementation of guest surveys for quality improvement, quality checks
- Welcoming and caring of the guests at the lobby of the hotel and the entrance area of the restaurant

#### Your Profile

- Student/Trainee in Tourism, Hotel/International Management, Communication, Business Studies, etc.
- Open-minded, self-confident, communicative
- You are in a good mood and you enjoy interacting with international guests and staff
- English and Spanish skills are required, further languages are beneficial

You are interested in completing an internship in hospitality? Apply now for one of our internships! Please send us your CV in English or Spanish to: [info@s-w-e-p.com](mailto:info@s-w-e-p.com)

Find further information on our hotel internship programme on our website: [www.s-w-e-p.com](http://www.s-w-e-p.com)

