

Student Information Management System for Saarland



Information on enrolling or registering for an advanced professional study programme

Key information at a glance

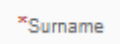
Access to SIM for students at Saarland University <https://sim.uni-saarland.de>


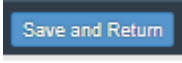
for new applicants via <https://sim.uni-saarland.de/bewerbung>

Please access the SIM portal using the latest version of one of the following browsers: Google Chrome, Mozilla Firefox, Microsoft Edge based on Chromium. Apple Safari and Internet Explorer are not fully supported.

Always exit the SIM application portal using **the Logoff button**  **and then close the browser.**

Using the application interface: **Navigate** to the different sections using the navigation menu on the left

side of the window; **mandatory fields** are indicated by a red asterisk (e.g. ); to see **help texts**

click on the  symbol; to save your draft application, click on .

For more information on the application procedure: www.uni-saarland.de/bewerbung

If you are having **technical issues with the SIM application portal**, please send your questions to:

[SIM Support](#)

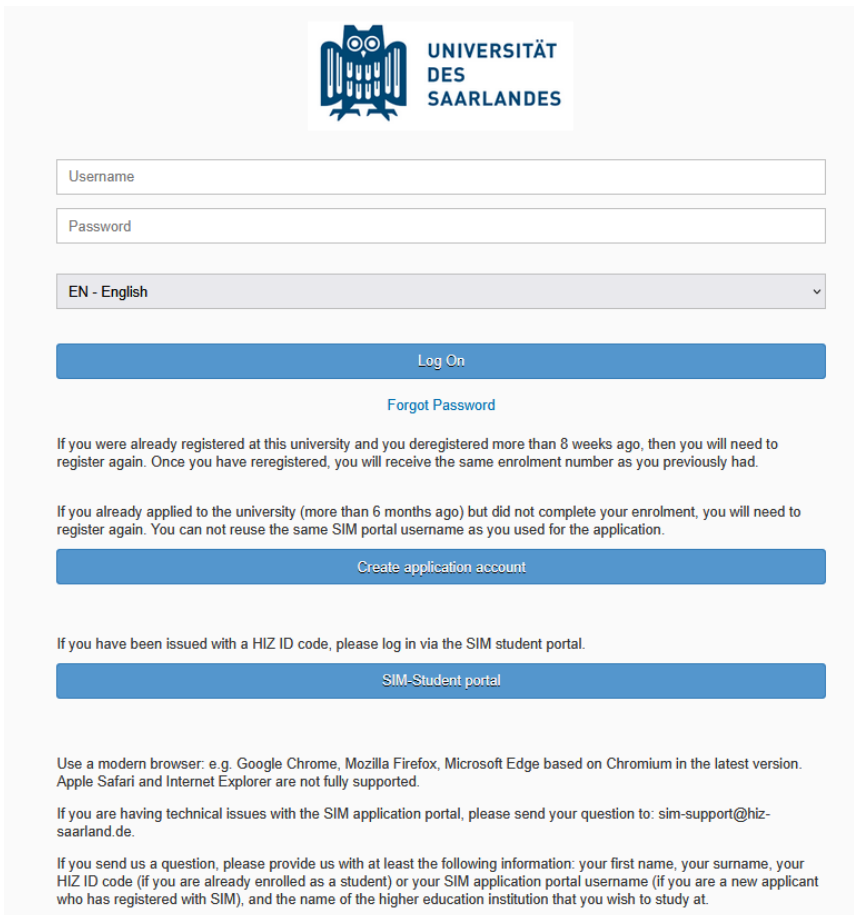
If you send us a question, please provide us with at least the following information: your first name, your surname, your date of birth, your HIZ ID code (if you are already enrolled as a student at Uds) **or** your SIM application portal username (if you are a new applicant who has registered with SIM), and the name of the higher education institution that you wish to study at.

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1. Open the SIM application portal using the following link: <https://sim.uni-saarland.de/bewerbung>

Important note: Please access the SIM portal using the latest version of one of the following browsers: Google Chrome, Mozilla Firefox, Microsoft Edge based on Chromium. The portal may not be displayed correctly if you use an older version of one of these browsers or if you choose to use another browser, such as Apple Safari or Internet Explorer.



The screenshot shows the SIM application portal login page for the University of Saarland. At the top left is the university logo. Below it are two input fields for 'Username' and 'Password'. A dropdown menu is set to 'EN - English'. A large blue 'Log On' button is centered. Below the button is a link for 'Forgot Password'. There are two paragraphs of text: the first explains that users who deregistered more than 8 weeks ago must register again; the second explains that users who applied but didn't complete enrollment must register again. Below this is a blue button for 'Create application account'. Another paragraph states that users with a HIZ ID code should use the SIM student portal, with a corresponding blue button. At the bottom, there is a note about browser requirements (Chrome, Firefox, Edge) and contact information for technical issues (sim-support@hiz-saarland.de). A final note asks for specific information when submitting questions.

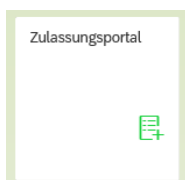
Log in with your username (e.g. B000xxxx) and your application password.

Click on .

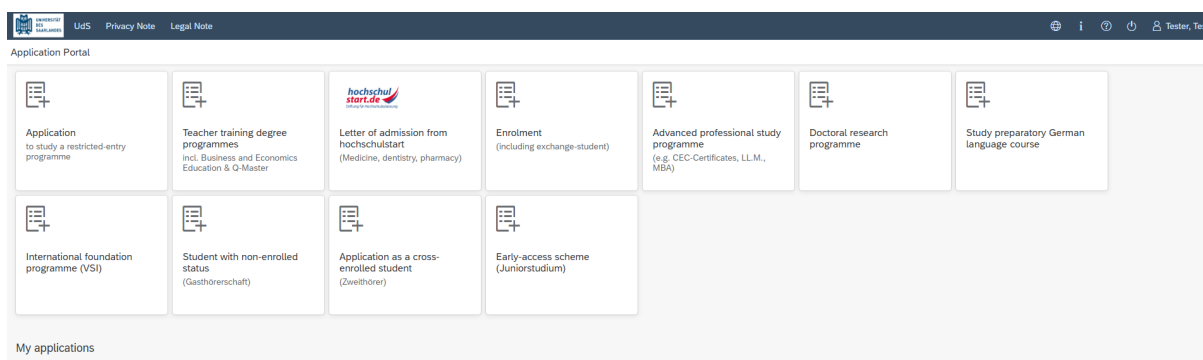
Note: If you don't yet have a user account for the SIM application portal, please click on 'Create account'.

If you are already enrolled as a student at Saarland University, you can use the SIM student web portal: <https://sim.uni-saarland.de/>

Log in using your an HIZ/UdS ID code. Once on your start page, click on the tile:

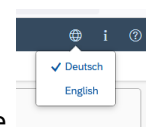


You are now on your start page in the SIM application portal.





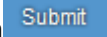
(Note: The tile *hochschulstart.de* is only visible on your start page during the relevant enrolment period. The tiles can differ in winter and summer semester.)

Note: To switch languages, click on  and select the desired language

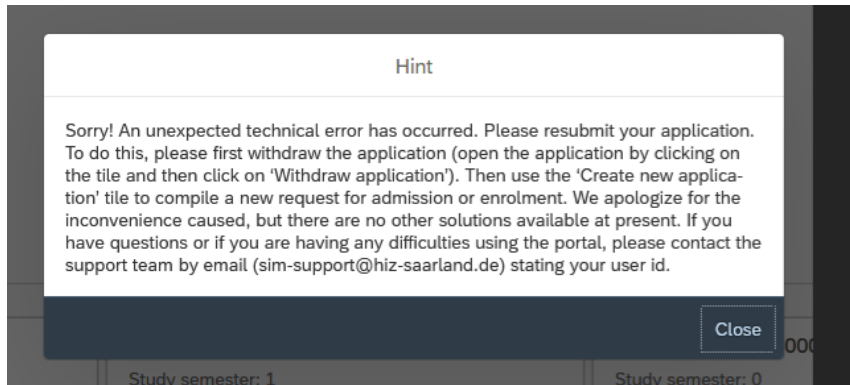



To enrol or register for a place on an advanced study programme, please follow the instructions in Section 2.

General information:

- You may experience a delay while the system processes your selection. Please be patient and do not cancel your application.
- Select the individual sections of the navigation bar on the left of the window and enter the required information. Depending on the particular degree programme and subject chosen, the precise appearance of the application form may differ from the screenshots shown in this user guide.
- Mandatory fields are indicated by a red asterisk (e.g. **Surname*).
- If a help text is available, you can view it by clicking on the  symbol.
- To save the data entered in your application so far and go back to your start page, click on . You can continue with your application at a later date by clicking on the relevant tile.
- You may only submit your application once all of the required fields have been completed and all of the required documents have been uploaded. To submit your enrolment application to Saarland University, click on . Please do not send paper documents after submitting your online application. You should be aware that any incorrect information you supply may lead to your exclusion from the enrolment process.
- If you change the language in the form, you will be automatically redirected back to the application portal start page. To continue your application, please click on your application tile. The information you have entered so far has been saved.
- If technical problems occur during your application, the following message will be displayed and “Technical error” message will be displayed on your application tile. In this case, please follow the

instructions in the message. To do this, please first withdraw the application and then use the 'Create new application' tile to compile a new request for admission or enrolment.



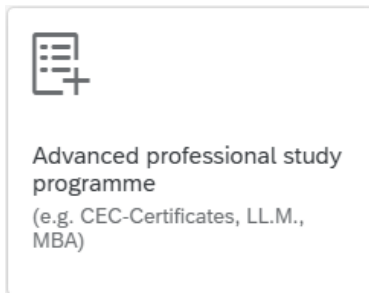
- Always exit the SIM application portal by clicking on the **logoff button**  at the top right of the window.

2. Applying for an advanced professional study programme

2.1 Advanced professional study programme (Enrolment)

Note: For more information, please go to: <https://www.uni-saarland.de/studium/angebot/weiterbildend.html>

If you want to apply for an advanced professional study programme or to enrol (having first received a valid letter of admission), please click on:



Note: Applications that you have already submitted can be found under ‘My applications’.

You can edit your personal details or upload your passport photo by clicking on at the top right of the window, but only after you have submitted an application.



2.1.1 Preliminary Questionnaire

Go to the combo box ‘Application’ and select the appropriate item from the drop-down menu. Click



to see the list of options.

Click on  to select your **intended qualification and subject**.

Depending on the programme and subject chosen, you may be asked to provide additional information, such as:

- Starting semester: Select the semester that you want to start studying in. Note: typically only one option is available.
- The default setting '0' when applying for higher-level entry can be replaced by a later semester, where appropriate (e.g. '1' if you are starting a study programme in the first semester).

UoS Privacy Note Legal Note

< Preliminary Questionnaire

List of academic programmes

Application: Advanced professional study programme (Enrolment)

Intended qualification (with subject): LL.M. Europäisches und Internationales Recht

Admission applications for this degree programme should be sent directly to the relevant department. For more information, please refer to <https://www.uni-saarland.de/studium/angebot/weiterbildung/europaeisches-internationales-recht.html>. As soon as you have a valid letter of admission, you can continue with the enrolment procedure in this portal.

Study semester*: 1

Intended semester*: Winter semester 2025/2026


During your advanced professional study programme, you will be enrolled as a student at Saarland University. The university is legally required to collect certain data about you and you are obliged to upload the necessary supporting documentation. Please keep your academic credentials (e.g. degree certificates, higher education entrance qualification), information regarding previous periods of study and health insurance details to hand, as you will need them as you proceed with the application process.

Information:
The following link provides information on how to apply or enrol via the SIM portal. If you scroll down to the bottom of the page, you will find user guides and video tutorials: <https://www.uni-saarland.de/en/studies/sim/request.html>

Please click Next to continue.

Next

Note: You may experience a delay while the system processes your selection. Please be patient and do not cancel your application. Please be sure to select the semester in which you would like to begin studying. Depending on the semester you select, the programmes available will differ.

Click on  to automatically open the online application form or enrolment form for your chosen degree programme and subject.

2.1.2 Personal details

Please complete all mandatory fields. Please specify your preferred gender descriptor.

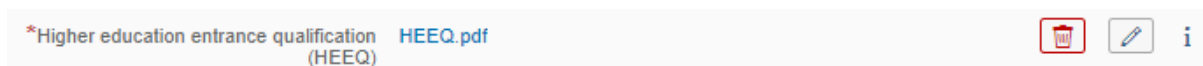
Personal details	Personal details
Information regarding applicant's pre-university education credentials	Surname* <input type="text" value="Tester"/>
Information about your higher education entrance qualification	Surname at birth <input type="text"/>
Study history	First name(s) (as shown on your identity card or passport)* <input type="text" value="Test"/>
Work experience, vocational training and employment prior to university	Have you previously been issued with a student registration number from Saarland University?*
Examinations taken	<input type="radio"/> Yes
Parallel enrolment	<input type="radio"/> No
Health insurance information	Gender*
Further Uploads	<input type="radio"/> Male
Confirm choice of intended qualification (with subject)	<input type="radio"/> Female
Verification of input data	<input type="radio"/> Nonbinary
	<input checked="" type="radio"/> Not specified
	Date of birth* <input type="text" value="Enter date"/>
	Place of birth* <input type="text"/>
	Nationality* <input type="text"/>
	Second nationality <input type="text"/>
	Your address and contact details
	Street name* <input type="text"/>
	House number* <input type="text"/>
	Additional address information <input type="text"/>
	Country of residence* <input type="text"/>
	Postal code* <input type="text"/>
	Place of residence (town/city)* <input type="text"/>
	Phone number (landline) <input type="text"/>
	Mobile/Cell number <input type="text"/>
	Email address* <input type="text" value="test@test.de"/>
	General information: You can navigate between the questions in the left column.

2.1.3 Pre-university education credentials

Please click on **Information regarding applicant's pre-university education credentials**. Please complete all mandatory fields. Depending on the data you enter, additional questions may appear on the screen that you will need to answer. You will also have the opportunity to upload the relevant documents.

Personal details	<p>Pre-university educational credentials</p> <p>Where did you obtain your higher education entrance qualification (HEEQ)*? <input type="radio"/> Germany <input type="radio"/> Not in Germany</p> <p><input type="radio"/> Higher education assessment test at a Studienkolleg in Germany</p> <p><small>HEEQ = higher education entrance qualification for access to undergraduate studies in your home country (school-leaving certificate and any other required documents such as a university entrance examination)</small></p>
Information regarding applicant's pre-university education credentials	
Information about your higher education entrance qualification	
Study history	
Work experience, vocational training and employment prior to university	
Examinations taken	
Parallel enrolment	
Health insurance information	
Further Uploads	
Confirm choice of intended qualification (with subject)	
Verification of input data	

If the file was uploaded successfully, this will be indicated accordingly.



2.1.4 Information about your higher education entrance qualification (HEEQ)

Please click on **Information about your higher education entrance qualification**. Please complete all mandatory fields. If you have a German general higher education entrance qualification (*Abitur*), please select 'Gymnasium (aHR)'. Please upload your HEEQ using the relevant 'Upload document' button.

Note: Instructions on how to create a single PDF file from several documents (e.g. several JPG scans) can be found online (try searching for 'Combine multiple JPG files into one PDF').

Personal details	<p>Information relating to your higher education entrance qualification (HEEQ) that permits you to be admitted to study at Saarland University</p> <p>When did you obtain your HEEQ? (date your HEEQ was issued)* <input type="text"/> <input type="button" value="Enter date"/> ⓘ</p> <p>In which country did you obtain your HEEQ?* <input type="text"/> ⓘ</p> <p>Please enter the average grade specified on your HEEQ certificate (expressed as the equivalent grade on the German grading scale, e.g. 2.0; for degrees awarded abroad, please enter 0.0 as the grade).*</p> <p>Higher education entrance qualification (HEEQ) for undergraduate programmes in your home country* <input type="text"/> ⓘ <input type="button" value="+ Upload Document"/></p> <p>Higher education entrance qualification (HEEQ) - Page 2 <input type="text"/> ⓘ <input type="button" value="+ Upload Document"/></p> <p>Higher education entrance qualification (HEEQ) - Page 3 <input type="text"/> ⓘ <input type="button" value="+ Upload Document"/></p> <p>Higher education entrance qualification (HEEQ) - Page 4 <input type="text"/> ⓘ <input type="button" value="+ Upload Document"/></p> <p>Information about your previous higher education entrance qualification</p> <p>Please complete the following fields, if you</p> <ul style="list-style-type: none"> previously acquired a higher education entrance qualification (HEEQ) in Germany (e.g. "Fachhochschule"), previously acquired a higher education entrance qualification (HEEQ) in a country other than Germany or have taken a higher education assessment test ("Feststellungsprüfung" (FSP)). <p>When did you obtain your higher education entrance qualification/pre-university educational credentials? <input type="text"/> ⓘ <input type="button" value="Enter date"/></p> <p>Where did you obtain your higher education entrance qualification/pre-university educational credentials? <input type="text"/> ⓘ</p> <p>Overall grade <input type="text"/></p> <p>Previous HEEQ/pre-university educational credentials <input type="text"/> ⓘ <input type="button" value="+ Upload Document"/></p>
Information regarding applicant's pre-university education credentials	
Information about your higher education entrance qualification	
Study history	
Work experience, vocational training and employment prior to university	
Examinations taken	
Parallel enrolment	
Health insurance information	
Further Uploads	
Confirm choice of intended qualification (with subject)	
Verification of input data	

2.1.5 Information on language proficiency (when applicable)

Please click on **Language proficiency**. You are only required to provide more detailed information regarding language proficiency if you did not complete your pre-university education in Germany or if you are applying for a programme with other language requirements (e.g. English). If required, please complete at least the mandatory fields and upload the necessary documentary proof. If you have a German higher education entrance qualification, please select 'German *Abitur*'.

Language proficiency

Please note that you need to meet our German language requirements in order to qualify for a place on your chosen degree programme.

Please use the following links to access more detailed information:

- Master's degree programmes (<https://www.uni-saarland.de/en/study/programmes/master.html>)
- Professional study programmes (<https://www.uni-saarland.de/en/study/programmes/continuing-education.html>)

Applicants will need to provide proof of English language proficiency, especially in the case of programmes taught in English.

*Please provide details of your (German) language skills.

Proof of language proficiency [+ Upload Document](#)

2.1.6 Your study history

Please click on **Study history** and complete all mandatory fields. Depending on the data you enter, additional questions may appear on the screen that you will need to answer. You will also have the opportunity to upload the relevant documents. This can mean that there is sometimes a delay before your 'Yes' or 'No' selection is confirmed on the screen. Please be patient.

Note: The next eligible semester will be filled in automatically. It is possible to change the selected semester. For information on the *year* and *semester* in which you were first enrolled, please refer to the information text [i](#).

<ul style="list-style-type: none"> Personal details Information regarding applicant's pre-university education credentials Information about your higher education entrance qualification Study history Work experience, vocational training and employment prior to university Examinations taken Parallel enrolment Health insurance information Further Uploads Confirm choice of intended qualification (with subject) Verification of input data 	<p>Study history</p> <p>Were you already enrolled at a university in Germany or abroad (excluding vocational academies)?</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>At which university were you first enrolled?</p> <p>Country in which you were first enrolled at a university* <input type="text"/></p> <p>Year in which you were first enrolled at a university* <input type="text" value="2025/2026"/></p> <p>Semester in which you were first enrolled* <input type="text" value="Winter semester"/></p> <p>Enter the number of semesters that you have already studied at a German university in total.* <input type="text"/></p> <p>Enter the total number of semesters for which you were granted leave of absence at a German university. <input type="text"/></p> <p>Total number of semesters in which you undertook practical training or work experience while still being enrolled at university <input type="text"/></p> <p>Number of semesters studied at a Studienkolleg <input type="text"/></p> <p>Have you interrupted your studies and now want to recommence studying?*</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>Certificate of enrolment provided by the university you were first enrolled at: Please upload your certificates of enrolment if you were previously enrolled at another university.</p> <p>+ Upload Document</p> <p>Were you studying at a university last semester?</p> <p><input type="radio"/> Yes <input type="radio"/> No</p>
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2.1.7 Work experience, vocational training and employment prior to university

Please click on **Work experience**. Please answer the mandatory questions.

<ul style="list-style-type: none"> Personal details Information regarding applicant's pre-university education credentials Information about your higher education entrance qualification Study history Work experience, vocational training and employment prior to university Examinations taken Parallel enrolment Health insurance information Further Uploads Confirm choice of intended qualification (with subject) Verification of input data 	<p>Activities undertaken after obtaining your higher education entrance qualification</p> <p>Vocational training with qualification in accordance with vocational training act (BBiG)* <input type="radio"/> Yes <input type="radio"/> No</p> <p>Work placement or internship relevant to the programme to which you are seeking admission* <input type="radio"/> Yes <input type="radio"/> No</p>
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2.1.8 Examinations taken

Please click on **Examinations taken**. Please answer the mandatory question. If you respond with 'Yes', you will be presented with further questions to answer. Please upload your graduation documents using the relevant 'Upload document' button.

<ul style="list-style-type: none"> Personal details Information regarding applicant's pre-university education credentials Information about your higher education entrance qualification Study history Work experience, vocational training and employment prior to university Examinations taken Parallel enrolment Health insurance information Further Uploads Confirm choice of intended qualification (with subject) Verification of input data 	<p>Examinations taken</p> <p>Last university degree qualification or loss of right of examination</p> <p>Have you already completed the final academic assessment stage/final examinations at a university in Germany or abroad, or have you already lost the right of assessment or examination at such a university? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Country in which you completed the examinations* <input type="text"/></p> <p>Type of study* <input type="text"/></p> <p>Degree/Qualification* <input type="text"/></p> <p>First subject* <input type="text"/></p> <p>Second subject <input type="text"/></p> <p>Third subject <input type="text"/></p> <p>Date of examination* <input type="text" value="Enter date"/></p> <p>Examination status* <input type="text"/></p> <p>Overall grade* <input type="text"/></p> <p>Please enter your overall grade in the format X.X (e.g. 2.0). (Please note the use of a comma as the decimal separator.) In the case of an irrevocable fail (i.e. after all retakes), please enter 9.0.</p> <p>If you have academic records from studying in a country other than Germany but you do not know what your grade is equivalent to in the German grading system, please enter 8.0. Please submit these academic records with your other documents. Your equivalent German grade will be determined by the university.</p> <p>If you have already graduated from a university or you have lost the right of examination in a particular subject area (irrevocable fail), please upload the relevant documents (incl. translations in the case of international certificates).</p> <p>A translation is required if the original documents are not in German, English or French.</p> <p><input type="button" value="+ Upload Document"/></p> <p>If you passed the final examinations, please submit your graduation documents (e.g. graduation certificates); if you failed the final examinations, please submit proof of your irrevocable loss of right to further examination (incl. translations).*</p> <p>Examination certificates (incl. translations) <input type="button" value="+ Upload Document"/></p> <p>Transcript of records (incl. translations) <input type="button" value="+ Upload Document"/></p> <p>Penultimate university degree qualification or loss of right of examination</p> <p><i>If you completed an academic degree programme or lost your right of examination before your last higher education qualification, please provide details about this penultimate higher education qualification/loss of right of examination.</i></p>
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2.1.9 Parallel enrolment

Please click on **Parallel enrolment**. Please answer the mandatory question. If you respond with 'Yes', you will be presented with further questions to answer. Please upload proof of enrolment using the relevant 'Upload document' button.

<ul style="list-style-type: none"> Personal details Information regarding applicant's pre-university education credentials Information about your higher education entrance qualification Study history Work experience, vocational training and employment prior to university Examinations taken Parallel enrolment Health insurance information Further Uploads Confirm choice of intended qualification (with subject) Verification of input data 	<p>Parallel enrolment</p> <p>If you will still be enrolled at another university in the semester in which you plan to start studying at Saarland University, please state the name of the other university. <input type="text"/></p> <p>Saarland University will assess your application and decide whether you can be admitted for parallel enrolment. Please include detailed reasons for wishing to undertake parallel studies at two universities in Germany and submit relevant supporting documentation from your first university, such as your certificate of enrolment, academic transcripts, etc.</p> <p>Will you still be enrolled at another university in the semester in which you plan to start studying at Saarland University? <input type="text"/></p>
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2.1.10 Health insurance information

Please click on **Health insurance information**. Please answer the mandatory questions and upload *proof of health insurance cover / proof of exemption* using the relevant 'Upload document' button.

<ul style="list-style-type: none"> Personal details Information regarding applicant's pre-university education credentials Information about your higher education entrance qualification Study history Work experience, vocational training and employment prior to university Examinations taken Parallel enrolment <li style="background-color: #e0e0e0;">Health insurance information Further Uploads Confirm choice of intended qualification (with subject) Verification of input data 	<p>Health insurance information</p> <p>Important information for all applicants:</p> <p>We strongly recommend that you refer to the electronic record using its German name 'Datensatz für die Einschreibung an der Universität des Saarlandes, Saarbrücken' when contacting a statutory health insurance fund. Please state the following reference code for Saarland University which the statutory health insurance fund needs to transfer the electronic record. H0001949.</p> <p>Information for applicants who already have statutory health insurance in Germany:</p> <p>If you already have statutory health insurance in Germany, please select the option 'Insured' when specifying your 'Status code for student health insurance'. Please contact your German statutory health insurance fund and request that they submit an electronic record to Saarland University confirming your insurance status. Enrolment at Saarland University is not possible without the electronic record or an exemption certificate.</p> <p>Uploading a scan of your insurance card is not sufficient proof of health insurance.</p> <p>Information for applicants who have statutory health insurance in a Member State of the European Union or the European Economic Area:</p> <p>If you have statutory health insurance cover in a Member State of the European Union (other than Germany) or the European Economic Area, you must ask your home insurance provider to issue you with a European health insurance card (EHIC) or issue a certificate of insurance as proof of your health insurance cover. If you have foreign health insurance, you will also need to provide proof that you are not subject to compulsory insurance in Germany ('nicht-versicherungspflichtig'). Please contact a statutory health insurance fund in Germany and request that they submit an electronic record to Saarland University confirming your insurance status or issue you with a certificate. Enrolment at Saarland University is not possible without the electronic record or certificate. Note: The electronic record is referred to in German as 'Datensatz für die Einschreibung an der Universität des Saarlandes, Saarbrücken'. You can request an electronic record or certificate verifying your insurance status by presenting your European health insurance card (EHIC) or the corresponding replacement certificate from your foreign health insurance provider to any statutory health insurance fund in Germany. Please select the option 'Not insured' when specifying your 'Status code for student health insurance'.</p> <p>Information for applicants who have private health insurance:</p> <p>If you already have private health insurance and you would like to continue to be privately insured while you are studying, you will need to provide proof of exemption from statutory health insurance in Germany. Please contact a statutory health insurance fund in Germany and request that they submit an electronic record to Saarland University confirming your insurance status or issue an exemption certificate. Enrolment at Saarland University is not possible without the electronic record or exemption certificate. Note: The electronic record is referred to in German as 'Datensatz für die Einschreibung an der Universität des Saarlandes, Saarbrücken'. You can request an electronic record verifying your insurance status or an exemption certificate from a German statutory health insurance fund of your choice by presenting proof of your private health insurance cover to any statutory health insurance fund. Please select the option 'Not insured' when specifying your 'Status code for student health insurance'.</p> <p>Status code for student health insurance data <input type="text"/></p> <p>Proof of health insurance cover/ Proof of exemption <input type="button" value="+ Upload Document"/></p>
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Note: Further information on health insurance is available here: <https://www.uni-saarland.de/en/study/application/enrolment/documents/health-insurance.html>

2.1.11 Further Uploads

Please click on **Further Uploads**. Please upload all of the mandatory documents, by clicking on the

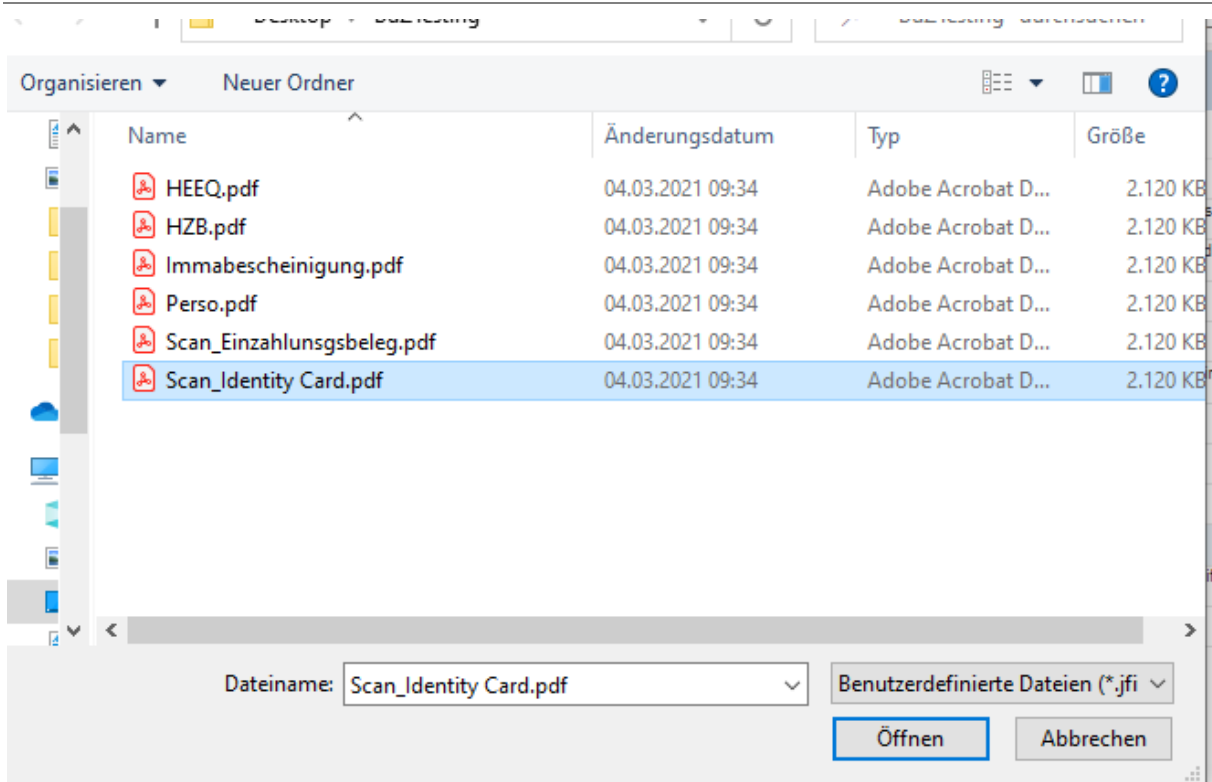
button next to the relevant field. Please ensure that you assign each document to the correct upload field.

If you are applying for a Master's degree programme or an advanced professional study programme, please check whether the department that coordinates the programme requires you to upload additional documentation. You will be notified about upload links at the relevant place in the questionnaire.

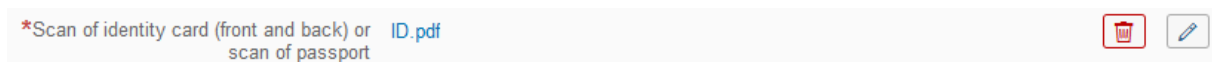
One file can be uploaded per required document; permissible file formats are **JPEG/JPG** or **PDF**. If you need to create a single PDF file from several documents (e.g. multiple JPEG files), instructions are available online (e.g. try searching for 'Combine multiple files into one PDF').

<ul style="list-style-type: none"> Personal details Information regarding applicant's pre-university education credentials Information about your higher education entrance qualification Study history Work experience, vocational training and employment prior to university Examinations taken Parallel enrolment Health insurance information <li style="background-color: #e0e0e0;">Further Uploads Confirm choice of intended qualification (with subject) Verification of input data 	<p>File Upload</p> <p>Please make sure that you only upload supporting documentation using the dedicated upload function. Failure to do so may cause problems with your application or may result in your application not being processed.</p> <p>Certification of admission to the higher education access course <input type="button" value="+ Upload Document"/></p> <p>Certificate of de-registration: Please upload your certificates of de-registration if you were previously de-registered from another university. (Note: This is not required for foreign or if you wish to enrol for a non-restricted degree programme). <input type="button" value="+ Upload Document"/></p> <p>Scan of identity card (front and back) or scan of passport <input type="button" value="+ Upload Document"/></p> <p>Other documents <input type="button" value="+ Upload Document"/></p> <p>Proof of language proficiency <input type="button" value="+ Upload Document"/></p> <p>Credit transfer certificate/Formal record of recognition of prior learning <input type="button" value="+ Upload Document"/></p>
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When the window opens, click on the file you want to upload to select it and then click **open**. All uploaded documents must be legible.



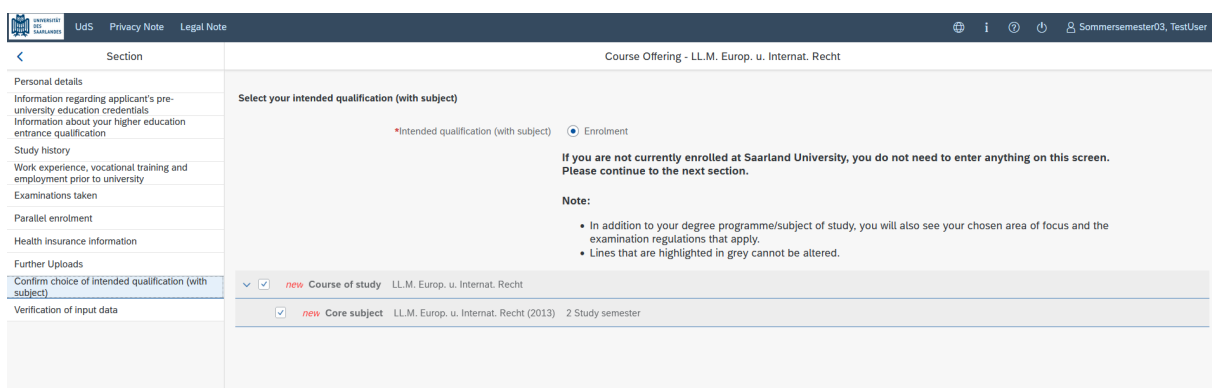
If the file was uploaded successfully, this will be indicated accordingly.



If you need to swap or replace a document, click on the pencil symbol and select a new file to upload.

2.1.12 Confirm choice of intended qualification (with subject)

[**Note:** If you are not currently enrolled at Saarland University, you do not need to enter anything on this screen. You can proceed to the next section.]



2.1.13 Verifying your input data

Please click on [Verification of input data](#). In this final section, you are required to provide a declaration (in lieu of oath) [*Eidesstattliche Erklärung*] before submitting your application. Read the text carefully

and then indicate your consent by ticking the checkbox before you submit your application

*** I hereby confirm the disclosures and declarations made above.**

Due to your requested enrolment, payment of fees and any other applicable charges is now due. Please submit proof of payment as a PDF upload. Further information about payment details (fee rates and bank details) can be found online at <https://www.uni-saarland.de/en/study/application/enrolment/documents.html> under item '1) Proof of payment'.

If you do not have to pay the semester fees for the first semester according to the study regulations, please upload your letter of admission here.


Proof of payment of semester fee*

Letter of admission*

Other documents

Submit

Note: Please note that the checkbox in the print preview or preview is not filled. This does not mean that the box in your application was not filled (ticked). The application can only be sent if you have given your consent.

Note: Please submit your application by clicking on  so that Saarland University can review your application and complete the enrolment process.

At the end of the process, you will be asked to reconfirm the information you have supplied.

Target studies for the upcoming semester

Please confirm your selection

> **Course of study LL.M. Europ. u. Internat. Recht**

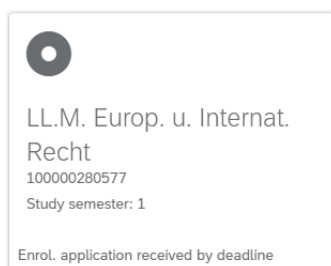
Commit Cancel

You will receive on-screen confirmation that your enrolment application has been submitted and you will be notified of your application number:

Your application to register has been submitted with the confirmation number 100000280577. We will contact you soon by e-mail about the status of your application.

Close

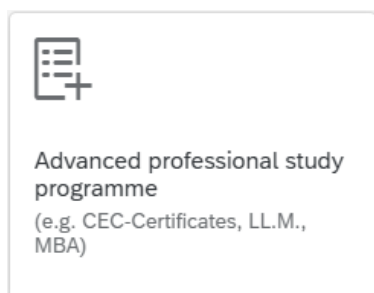
Please check on your start page that the tile for this application displays the status message ‘Enrol. application received by deadline’. If that is not the case, please clear your browser cache using the key combination CTRL+F5.



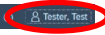
Please check – well before the enrolment deadline is due to expire – that you did actually send your enrolment application via the **Submit** button and that you didn’t simply save it without submitting it.

2.2 Advanced professional study programme (Registration)

If you want to register for an advanced professional study programme, please click on:




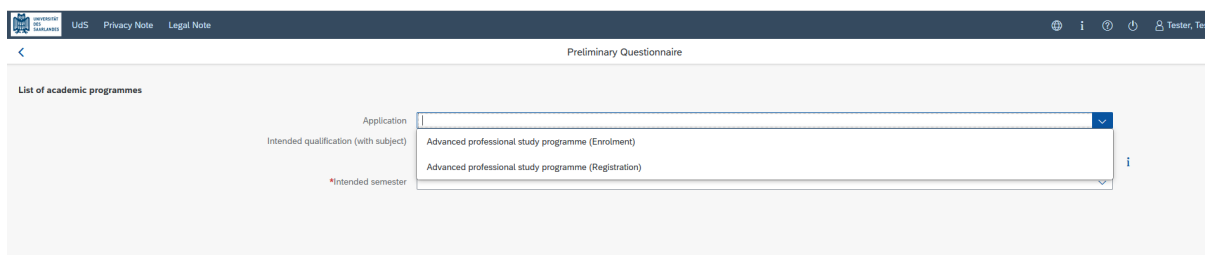
Note: Applications that you have already submitted can be found under ‘**My applications**’.

You can edit your personal details or upload your passport photo by clicking on  at the top right of the window, but only after you have submitted an application.

2.3 Preliminary Questionnaire

Go to the combo box ‘**Application**’ and select the appropriate item from the drop-down menu. Click

 to see the list of options.



Click on  to select your **intended qualification and subject**.

Depending on the programme and subject chosen, you may be asked to provide additional information, such as:

- Starting semester: Select the semester that you want to start studying in. Note: typically only one option is available.

UdS Privacy Note Legal Note

Tester, Test

< Preliminary Questionnaire

List of academic programmes

Application: Advanced professional study programme (Registration)

Intended qualification (with subject): Patent- und Innovationsschutz

Study semester: 1


Intended semester*: Winter semester 2025/2026

Fees are due upon registration. Please upload your proof of payment as a PDF document.

Information:
The following link provides information on how to apply or enrol via the SIM portal. If you scroll down to the bottom of the page, you will find user guides and video tutorials:
<https://www.uni-saarland.de/en/studies/sim/request.html>
Please click Next to continue.

Next

Note: You may experience a delay while the system processes your selection. Please be patient and do not cancel your application. Please be sure to select the semester in which you would like to begin studying. Depending on the semester you select, the programmes available will differ.

Click on  to automatically open the online application form or enrolment form for your chosen degree programme and subject.

2.4 Personal details

Please complete all mandatory fields. Please specify your preferred gender descriptor.

Personal details

File Upload

Confirm choice of intended qualification (with subject)

Verification of input data

Surname* Tester

Surname at birth

First name(s) (as shown on your identity card or passport)* Test

Have you previously been issued with a student registration number from Saarland University?*

Gender*

Yes

No

Male

Female

Nonbinary

Not specified

Date of birth* Enter date

Place of birth*

Nationality*

Second nationality

Your address and contact details

Street name*

House number*

Country of residence*

Postal code*

Place of residence (town/city)*

Phone number (landline)

Mobile/Cell number

Email address* test@test.de

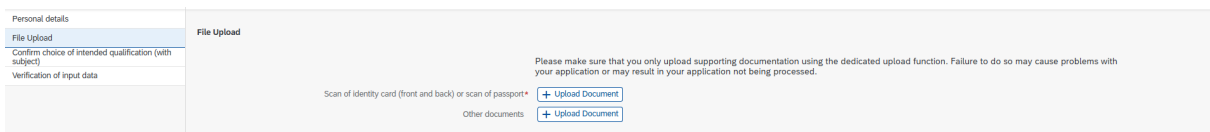
General information: You can navigate between the questions in the left column.

2.5 File upload

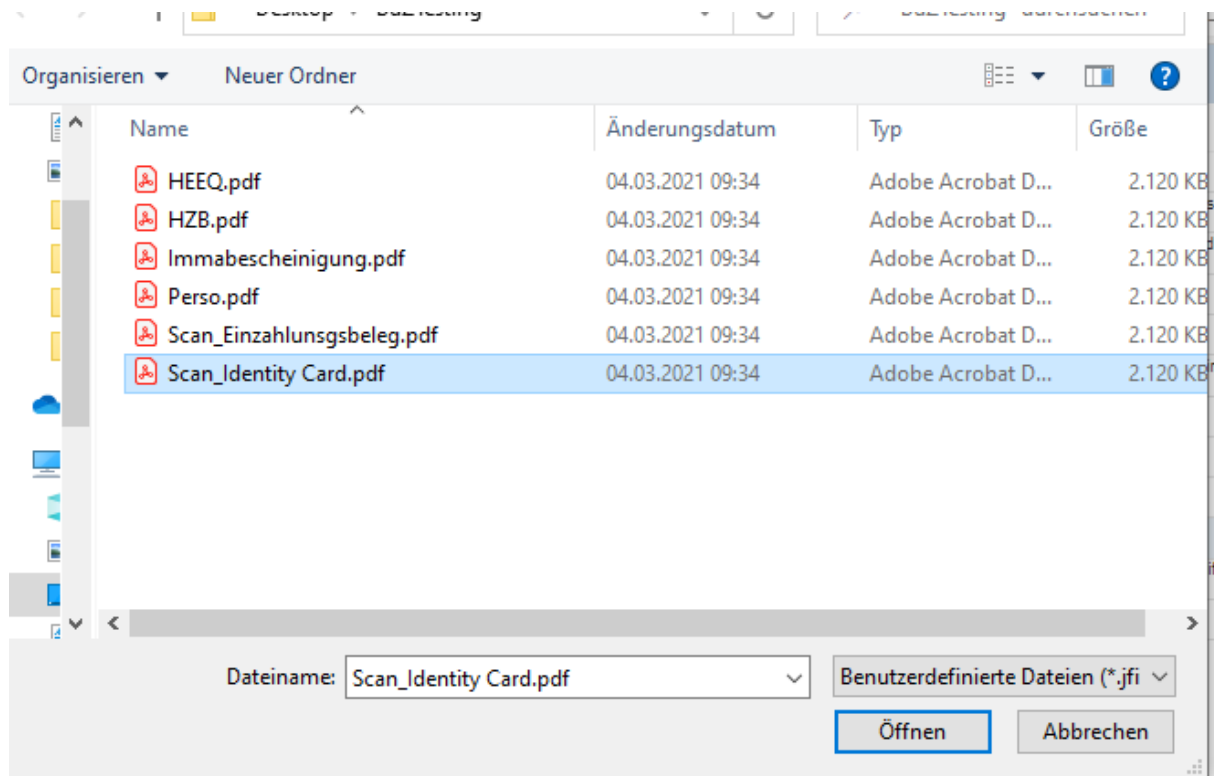
Please click on **File Upload**. Please upload all of the mandatory documents, by clicking on the button **+ Upload Document** next to the relevant field. Please ensure that you assign each document to the correct upload field.

If you are applying for a Master's degree programme or an advanced professional study programme, please check whether the department that coordinates the programme requires you to upload additional documentation. You will be notified about upload links at the relevant place in the questionnaire.

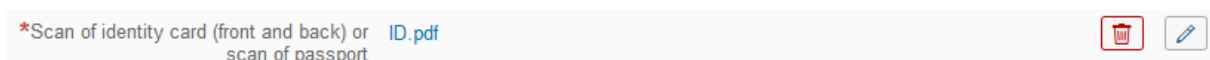
One file can be uploaded per required document; permissible file formats are **JPEG/JPG** or **PDF**. If you need to create a single PDF file from several documents (e.g. multiple JPEG files), instructions are available online (e.g. try searching for 'Combine multiple files into one PDF').



When the window opens, click on the file you want to upload to select it and then click **open**. All uploaded documents must be legible.



If the file was uploaded successfully, this will be indicated accordingly.



If you need to swap or replace a document, click on the pencil symbol and select a new file to upload.

2.6 Confirm choice of intended qualification (with subject)

[Note: If you are not currently enrolled at Saarland University, you do not need to enter anything on this screen. You can proceed to the next section.]

Note: If you are already enrolled at Saarland University, you will see the option ‘Additional study programmes’, which gives you the opportunity to register for an advanced professional study programme in addition to your current degree course.

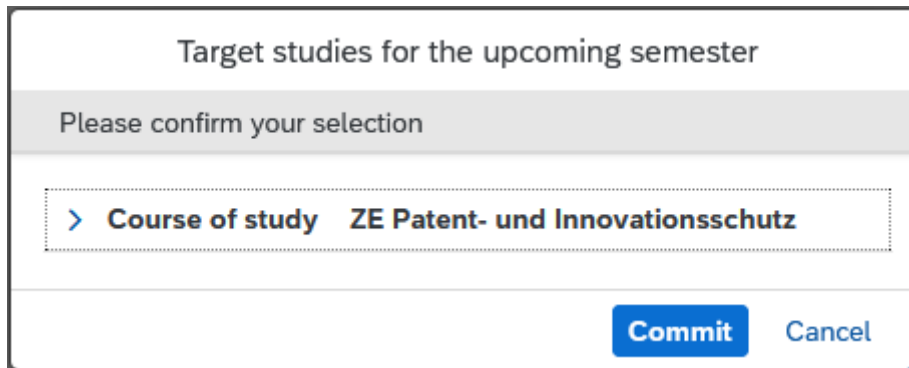
2.7 Verifying your input data

Please click on [Verification of input data](#). In this final section, you are required to provide a declaration (in lieu of oath) [*Eidesstattliche Erklärung*] before submitting your application. Read the text carefully and then indicate your consent by ticking the checkbox before you submit your application

Note: Please note that the checkbox in the print preview or preview is not filled. This does not mean that the box in your application was not filled (ticked). The application can only be sent if you have given your consent.

Note: Finally, click on  to submit your application.



At the end of the process, you will be asked to reconfirm the information you have supplied.



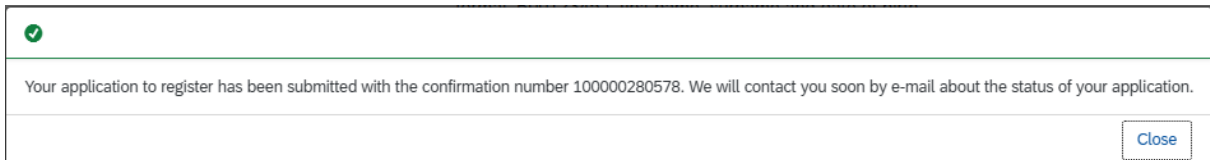
Target studies for the upcoming semester


Please confirm your selection

> **Course of study** ZE Patent- und Innovationsschutz


 

You will receive on-screen confirmation that your enrolment application has been submitted and you will be notified of your application number:



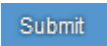


Your application to register has been submitted with the confirmation number 100000280578. We will contact you soon by e-mail about the status of your application.



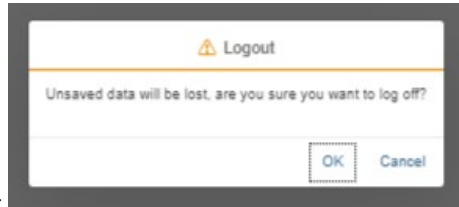
Please check on your start page that the tile for this application displays the status message 'Enrol. application received by deadline'. If that is not the case, please clear your browser cache using the key combination CTRL+F5.



Please check – well before the enrolment deadline is due to expire – that you did actually send your enrolment application via the  button and that you didn't simply save it without submitting it.

3. Logging out of the SIM application portal

Click on the 'logoff' button shown at the top right of your screen:



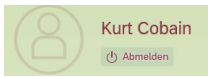
Confirm that you wish to log out and then close the browser.

Note:

If you want to log out of the student web portal (only accessible to students already enrolled of Saarland University), please proceed as follows:

Click on the 'person' icon shown at the top left of your screen



Click  to confirm that you want to log out.