

# Student Information Management System for Saarland



## Registration Guide Winter semester 2022/23

### Key information at a glance:

Access to SIM for students at Saarland University <https://sim.uni-saarland.de>  
for new applicants via <https://sim.uni-saarland.de/bewerbung>

**Please access the SIM portal using the latest version of one of the following browsers:** Google Chrome, Mozilla Firefox, Microsoft Edge based on Chromium. Apple Safari and Internet Explorer are not fully supported.

Always exit the SIM application portal using **the Logoff button**  **and then close the browser.**

For more information on the application procedure: [www.uni-saarland.de/bewerbung](http://www.uni-saarland.de/bewerbung)

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## 1. Registering with the SIM application portal

Please follow the instructions in the section relevant to you:

- If you are already enrolled as a student at Saarland University: Section 1
- If you have not yet enrolled as a student at Saarland University and you are not yet registered in SIM: Section 1.2
- If you have not yet enrolled as a student at Saarland University, but you are already registered in SIM and have already submitted an application: Section 1.3

**Important note:** Please use the latest version of one of the following browsers to view the portal: Google Chrome, Mozilla Firefox, Microsoft Edge based on Chromium. The portal may not be displayed correctly if you use an older version of one of these browsers or if you choose to use another browser, such as Apple Safari or Internet Explorer.

### 1.1 I am already enrolled as a student at Saarland University

Please use your existing user account, which you can access here: <https://sim.uni-saarland.de>



UdS Kennung

Passwort

Login nicht merken

Vormalig erteilte Erlaubnis, Daten weiterzuleiten, widerrufen

Login



The screenshot shows the SIM application portal interface. At the top, there are two tabs: "SLCM Studenten" and "Zulassungsportal". Below the tabs, there are three main sections: "Bescheinigungen" (Anzeige und Download), "Meine Anträge" (Meine Anträge), and "Meine persönlichen Daten" (Zeigt konfigurierbare ...). Each section has a green icon representing its function. Below these sections, there is a "Zulassungsportal" section with a green icon.

Please enter your UdS ID code and your password. Then click on **Login**.

Click on .

## 1.2 I have not yet enrolled as a student at Saarland University and I am not yet registered in SIM

Please register using the following link:

<https://sim.uni-saarland.de/bewerbung>



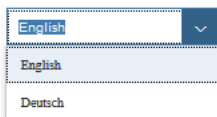
The image shows the SIM login page for the University of Saarland. At the top left is the university's owl logo and the text 'UNIVERSITÄT DES SAARLANDES'. Below this are two input fields: 'Benutzer' (User) and 'Kennwort' (Password). A blue button labeled 'Einloggen' (Log In) is positioned below the password field. Underneath is a button for 'Kennwort vergessen' (Forgot Password). At the bottom, there is a link 'Haben Sie noch kein Benutzerkonto?' (Do you not have an account?) with a button labeled 'Account erstellen' (Create Account).

Switch language by clicking on  and then

 /

. Choose

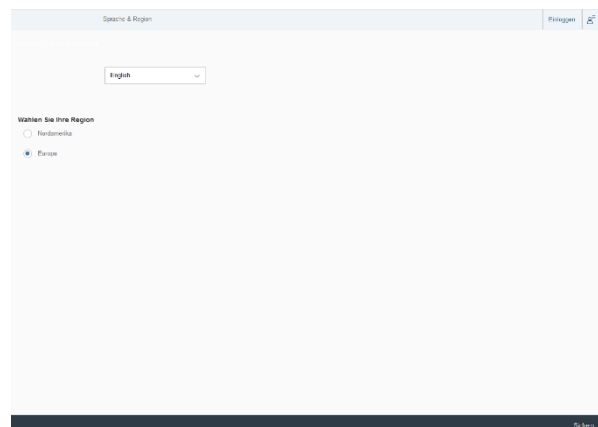
'English' from the drop-down menu



The image shows a language selection dropdown menu. The current selection is 'English'. Below it, 'Deutsch' is also visible as an option.

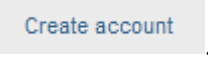
and then click  /

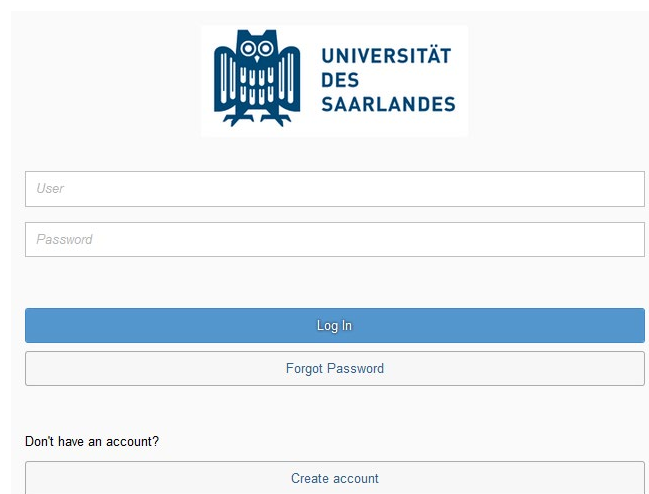
.



The image shows the 'Sprache & Region' (Language & Region) settings page. At the top, there is a dropdown menu currently set to 'English'. Below this, there is a section 'Wählen Sie Ihre Region' (Select your region) with two radio button options: 'Nordamerika' and 'Europa'. The 'Europa' option is selected. At the bottom right, there is a 'Sichern' (Save) button.

**Note:** The language you set here is your language of communication. This means that you will receive future mail messages in this language.

Click on .

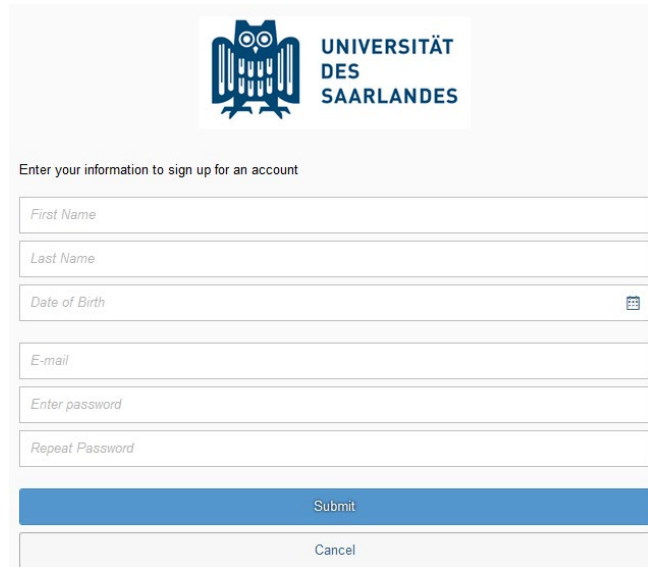


The image shows the SIM registration page. At the top left is the university's owl logo and the text 'UNIVERSITÄT DES SAARLANDES'. Below this are two input fields: 'User' and 'Password'. A blue button labeled 'Log In' is positioned below the password field. Underneath is a button for 'Forgot Password'. At the bottom, there is a link 'Don't have an account?' with a button labeled 'Create account'.

Enter the required data when prompted.

**Note:** Please enter an email address that you can access reliably at all times over the entire application period.

Click on [Submit](#).




UNIVERSITÄT  
DES  
SAARLANDES

Enter your information to sign up for an account

First Name

Last Name

Date of Birth 

E-mail

Enter password

Repeat Password

[Submit](#)

[Cancel](#)

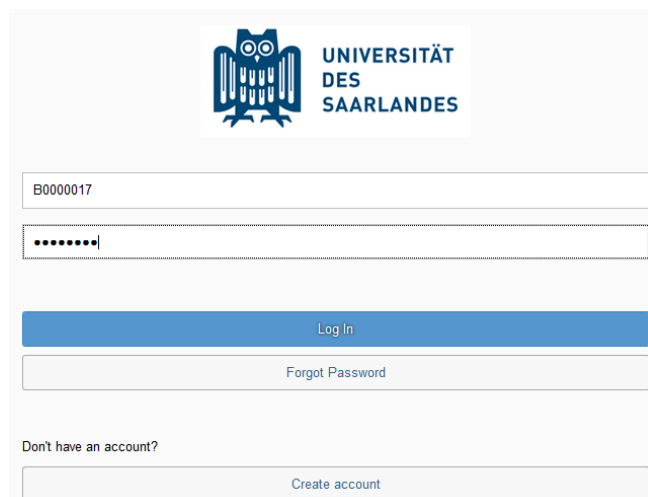
After a few minutes you should receive an automatic verification email at the email address you specified. The email will ask you to use your existing login ID or to log in using the username specified in the email.

**Note:** If you have not received the verification email after 15 minutes, please check your email spam folder. After receiving the verification email, you have 24 hours in which to click on the link in the email, enter your username and

password and then click on [Log In](#) to activate your user account. If you do not activate your account *within 24 hours*, you will need to go through the

[Create account](#)

process from the start.



UNIVERSITÄT  
DES  
SAARLANDES

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.....|

[Log In](#)

[Forgot Password](#)

Don't have an account?

[Create account](#)

### 1.3 I am not yet enrolled as a student at Saarland University, but I have registered with SIM and have already submitted an application

Please use your existing user account, which you can access here:

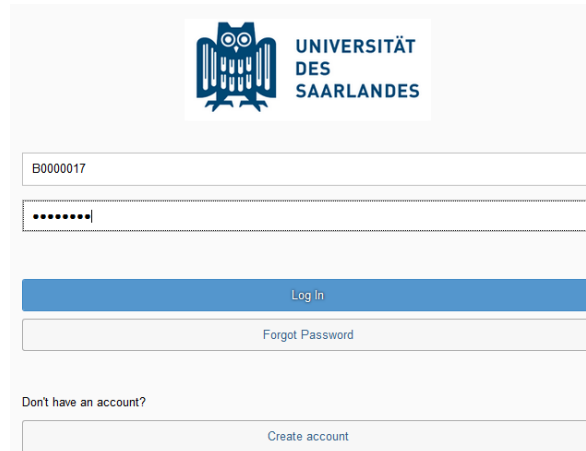
<https://sim.uni-saarland.de/bewerbung>

Log in with your username (e.g. B000xxxx) and your password. Click on

**Log In**

If you have forgotten your password, please click on the **Forgot Password** button.

**Note:** If the window does **not** appear as shown here, please clear your browser cache using CTRL+F5 and restart the browser.

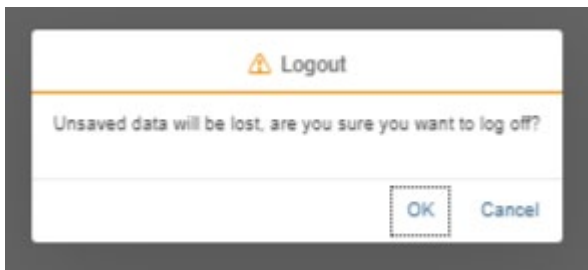


## 2. Logging out of the SIM application portal

Click on the 'person' icon shown at the top left of your screen



Confirm that you wish to log out




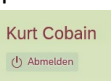
and then close the browser.

### Note:

If you want to log out of the student web portal (only accessible to students already enrolled of Saarland University), please proceed as follows:

Click on the 'person' icon shown at the top left of your screen



Click  Kurt Cobain  to confirm that you want to log out.