FERRERO LUXEMBOURG IS HIRING A INTERNSHIP HR TRAINING - COMMUNICATION TOOLS & MEDIA FOR INTERNSHIP 6 MONTHS.

Date : 09/01/2018

Job reference : BU_JB_120-23320518

Type of contract : Internship
Localisation : Luxembourg 2632, LU
Contract duration : 6 months
Level of studies : Bachelor's Degree
Years of experience :
Company description :
Luxembourg

Job description :
Ferrero is anything but ordinary. A family company with a truly progressive and global outlook. Home to iconic brands Nutella®, Tic Tac®, Ferrero Rocher®, Raffaello®, Kinder Surprise® and Kinder Bueno®. As the love for our brands continues to grow, so too does our global reach. Today, the Ferrero Group is present in 53 countries, and its products are sold in more than 160 countries. Our continued growth in new markets presents exciting challenges for our people, alongside significant opportunities for career development and mobility.

For our Ferrero HQ in Luxembourg, we are currently looking for a talented candidate for a six-month internship in our HR Training Team.

In this internship experience, you will support the team in all daily business activities and ongoing projects. You will actively contribute to the implementation, further development and maintenance of internal Training Communication Tools and Media in order to foster an effective communication of learning/training strategy.

Main Tasks

* Active collaboration in activities regarding training tools, internal portal, social media and SAP;
* Content Management: regular update and integration of training portal contents;
* Proactive contribution in further development of training tools layout and structure;
* Build and maintain contacts with internal global stakeholders/network to gather necessary data and information;
* Close collaboration with the Ferrero Training team.

Required profile :
Profile

* Student or Graduate (Bachelor/Master) in Business Administration, Human Resources, Psychology, Economics, Engineering or related fields;
* Capability to work under pressure and to meet deadlines;
* Reliable team player;
* Communicative approach and ability to deal with stakeholders at different levels within the company;
* Prior internships in complex and multinational environment or other international experiences are considered an advantage.

IT Skills

* Good skills in MS-Office applications (PowerPoint, Word);
* Advanced proficiency in Excel (i.e. pivot table, v-look up);
* Knowledge of Instructional Design and/or SharePoint are considered an asset.
Languages

* Fluency in English is mandatory;
* Any other language skills are considered a plus.

We Offer

* An international and challenging working environment in our HQ;
* 1.500€ gross/month;
* Free access to our canteen.

To apply: https://apply.multiposting.fr/jobs/6591/23320518