SAP IS HIRING A WORKING STUDENT: GLOBAL LABOR RELATIONS JOB FOR TEMPORARY 6 MONTHS.

Date: 21/05/2018

Function: Human Resources - Staff - Training (Social Relationship)
Type of contract: Temporary
Localisation: Walldorf/St. Leon-Rot 69190, DE
Contract duration: 6 months
Level of studies: None
Years of experience:
Company description:
SAP is the world leader in enterprise applications in terms of software and software-related service revenue. Based on market capitalization, we are the world’s third largest independent software manufacturer. Browse company facts and information below.

Job description:
Requisition ID: 182089
Work Area: Human Resources
Location: Walldorf/St. Leon-Rot
Expected Travel: 0%
Career Status: Student
Employment Type: Limited Part Time

COMPANY DESCRIPTION
SAP started in 1972 as a team of five colleagues with a desire to do something new. Together, they changed enterprise software and reinvented how business was done. Today, as a market leader in enterprise application software, we remain true to our roots. That’s why we engineer solutions to fuel innovation, foster equality and spread opportunity for our employees and customers across borders and cultures. SAP values the entrepreneurial spirit, fostering creativity and building lasting relationships with our employees. We know that a diverse and inclusive workforce keeps us competitive and provides opportunities for all. We believe that together we can transform industries, grow economics, lift up societies and sustain our environment. Because it’s the best-run businesses that make the world run better and improve people’s lives.

PURPOSE AND OBJECTIVES
As a working student, you will join the Global Labor Relations Team within GCO EMEA/MEE. In our work, we oversee the processes with regards to the European Works Council and support the business at SAP.

EXPECTATIONS AND TASKS
As a working student you will support our team by overseeing the administrative field of our daily work. This includes the care of Works Council documents, where you are responsible and the first contact for the internal database, deliver regular reports and establish information to our HR and legal team, when needed. As a plus, we also manage several projects regarding our processes, including our templates and communication within our community. This means that you independently review ideas, seek feedback and establish the needed set-up.

EDUCATION AND QUALIFICATIONS / SKILLS AND COMPETENCIES

Student at a university or university of applied sciences - an affinity to HR or labor relations topics is a plus but not necessary
Proficient in Microsoft Office (Excel, PowerPoint, Word)
Fluent in English and German, both written and spoken
Ability to effectively work on your own initiative, commitment and enjoy working independently
Ability to work on multiple and complex tasks
Strong analytical skills, proactivity and result-orientation
Good communication skills (ability to interact with employees of all levels)
Pragmatic approach to problem-solving and team-oriented

Your set of application documents should contain a cover letter, a resume in table form, school leaving
certificates, current university transcript of records, copies of any academic degrees already earned, and if available, references from former employers (including internships). Please remember to describe your skills in foreign languages and computer programs / programming languages.
The position can be also filled as part time position.

#Workingstudent #Werkstudent #Germany #Deutschland #Student

**WHAT YOU GET FROM US**

Success is what you make it. At SAP, we help you make it your own.

A career at SAP can open many doors for you. If you’re searching for a company that’s dedicated to your ideas and individual growth, recognizes you for your unique contributions, fills you with a strong sense of purpose, and provides a fun, flexible and inclusive work environment – apply now.

**SAP’S DIVERSITY COMMITMENT**

To harness the power of innovation, SAP invests in the development of its diverse employees. We aspire to leverage the qualities and appreciate the unique competencies that each person brings to the company.

SAP is committed to the principles of Equal Employment Opportunity and to providing reasonable accommodations to applicants with physical and/or mental disabilities. If you are in need of accommodation or special assistance to navigate our website or to complete your application, please send an e-mail with your request to Recruiting Operations Team (Americas: Careers@sap.com).

Successful candidates might be required to undergo a background verification with an external vendor.

**Additional Locations:**

**Required profile:**

* Student at a university or university of applied sciences - an affinity to HR or labor relations topics is a plus but not necessary
* Proficient in Microsoft Office (Excel, PowerPoint, Word)
* Fluent in English and German, both written and spoken
* Ability to effectively work on your own initiative, commitment and enjoy working independently
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To apply: https://apply.multiposting.fr/jobs/12102/25460860